

TOWN OF OTIS
BOARD OF SELECTMEN ♦ BOARD OF HEALTH
Town Hall, One North Main Road, P.O. Box 237
Otis, Massachusetts 01253-0237
(413) 269-0100 ♦ Fax (413) 269-0104

Berkshire SS:

To Russell Loring, Constable of the Town of Otis in the County of Berkshire,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in Town Affairs to meet in the Otis Town Hall/Community Center, One North Main Road, in said Town on **June 30, 2020**, for the election of the following Town Officers and terms thereof:

- 1 SELECTPERSON FOR 3 (THREE) YEARS
- 1 MODERATOR FOR 1 (ONE) YEAR
- 1 TREE WARDEN FOR 1 (ONE) YEAR
- 1 TOWN TREASURER FOR 3 (THREE) YEARS
- 1 FINANCE BOARD MEMBER FOR 3 (THREE) YEARS
- 1 ASSESSOR FOR 3 (THREE) YEARS
- 1 CEMETERY COMMISSIONER FOR 3 (THREE) YEARS
- 1 CONSTABLE FOR 3 (THREE) YEARS
- 1 LIBRARY TRUSTEE FOR 3 (THREE) YEARS
- 1 PLANNING BOARD MEMBER FOR 3 (THREE) YEARS
- 1 PLANNING BOARD MEMBER FOR 5 (FIVE) YEARS
- 1 SCHOOL COMMITTEE MEMBER FOR 3 (THREE) YEARS

And the Selectmen give notice that the polls shall open for the Election of Officers at 10 o'clock in the forenoon of Tuesday, June 30th, in the Otis Town Hall and may be closed at 7 o'clock in the evening of that day; and that the laws governing elections in the Commonwealth shall be enforced, and the Australian system of voting shall be used with the voting machine.

You are also required to notify and warn the inhabitants of said Town qualified to vote in Town Affairs to meet in the Otis Town Hall, One North Main Road, on Tuesday, June 16, 2020, at 7 p.m. then and there to act upon the following articles, namely:

ARTICLE 1: Town Reports

To receive the reports of the various Town Officers and act thereon.

ARTICLE 2: General Fund Operating Budget

To raise and appropriate such money as may be necessary to defray the Town's expenses for this fiscal year. See appropriations list attached at end of Warrant.

ARTICLE 3: John Deere Grader Debt Service

To see if the Town will vote to raise and appropriate the sum of \$79,962.62 or any other sum for the purpose of paying the principal and interest due in fiscal 2021 for the first annual payment for the John Deere Grader purchased in FY20 and further, to provide for said appropriation, take said sum from Free Cash; or take any other action thereon.

ARTICLE 4: Dump/Plow Truck Debt Service

To see if the Town will vote to raise and appropriate the sum of \$93,953.09 or any other sum for the purpose of paying the principal and interest due in fiscal 2021 for the second of three annual payments for the 2019 4x4 dump/plow truck purchased in FY19 and further, to provide for said appropriation, take said sum from Free Cash; or take any other action thereon.

ARTICLE 5: Road Repair and Paving

To see if the Town will vote to raise and appropriate the sum of \$80,000.00 or any other sum for the purpose of repairing and paving West Center & Stebbins Road, including costs incidental and related thereto, and further, to provide for said appropriation, take said sum from Free Cash; or take any other action thereon.

ARTICLE 6: Town Ways and Bridges-Ch90

To see if the Town will vote to accept any and all funds being provided by the Commonwealth of Massachusetts Division of Transportation (Mass DOT), under the provisions of Chapter 90 of the Massachusetts General Laws, to pay for such costs as allowed by appropriate legislation in connection with the maintenance, repair, and construction of Town ways and bridges, or to take any other action relative thereon.

ARTICLE 7: Tannery Road ROW Easements

To authorize the Board of Selectmen to acquire the following land parcels and or rights in land parcels for the purpose of obtaining a secure and public right of way. This will allow for the construction and roadway safety improvements for the Tannery Road Bridge Replacement.

	Total #	Parcel Area (Square Feet)
In Fee	2	7362
Permanent Easements	6	2149
Temporary Easements	3	2327

Further that the Selectmen may acquire these parcels, or modification of these parcels or other required parcels through all legal means. This includes donations, purchase or eminent domain. The subject parcels are currently identified on plans drafted by McFarland Johnson, Dated- Dec 5, 2019, and Titled- Tannery Road Bridge No. O-05-007 (06W)

Further, to raise and appropriate an amount of \$15,000 to defray any associated right of way expenses connected with this project and further, to provide for said appropriation, transfer the sum from available funds; or take any other action thereon.

ARTICLE 8: Waste Water Enterprise Fund

To see if the Town will vote to raise and appropriate \$67,650.00 or any other sum for the operation and maintenance of the municipal sewer system and to meet the appropriation, transfer funds from the sewer user fees; or take any other action thereon.

ARTICLE 9: Wind Debt Service

To see if the Town will vote to raise and appropriate the sum of \$441,117.50 or any other sum in FY21 for paying the principal and interest for the Wind Project Bond; funds to be transferred from the Wind Municipal Light Plant; or take any other action thereon.

ARTICLE 10: Wind Serial Debt Service

To see if the Town will vote to raise and appropriate the sum of \$35,805.00 or any other sum for paying the principal and interest due in FY21 on funds borrowed for the Wind Project Serial Note; funds to be transferred from the Wind Municipal Light Plant; or take any other action thereon.

ARTICLE 11: Wind Deficit

To see if the Town will vote to transfer \$111,479.73, or any other amount, from the Wind Serial Fund 34, \$77,795.08, or any other amount, from Solar Fund 36 and to take said sum from wind project contingency funds, and \$11,055.41, or any other amount, from Free Cash, in order to fund a FY19 deficit of \$200,330.22 in the Wind project, or take any other action relative thereto.

ARTICLE 12: Broadband Debt Service

To see if the Town will Vote to raise and appropriate the sum of \$236,539.00 or any other sum for paying the principal and interest due in FY21 on funds borrowed for the Otis Fiber Bond; funds to be transferred from the Wind Municipal Light Plant; or take any other action thereon.

ARTICLE 13: Bond Premium

To see if the Town will vote to appropriate all, or any portion, of the bond sale premium paid to the Town upon the sale of its \$2,861,111 General Obligation Broadband Network Bonds, dated May 7, 2020, to pay additional costs of the Town's broadband project, or to take any other action relative thereto.

ARTICLE 14: Transfer-St. Paul's Property

To see if the Town will vote to transfer the care, custody, management and control of the St. Paul's Episcopal Church and land, located at 13 Monterey Road Otis, MA, and having an assessor's parcel identification number- 10D Lot 3, from the Board of Selectmen to the Board of Selectmen for the purpose of conveying a perpetual historic preservation restriction therein, and to authorize the Board of Selectmen to convey a perpetual historic preservation restriction

encumbering said St Paul's Episcopal Church, Otis Ma land and building to the Commonwealth of Massachusetts, by and through the Massachusetts Historical Commission, on such terms and conditions, and for such consideration, as the Board of Selectmen deems appropriate, provided however, that such transfer is contingent upon the Town being awarded a grant from the Commonwealth of Massachusetts; or to take any other action relative thereto.

ARTICLE 15: Discontinue Tolland Road

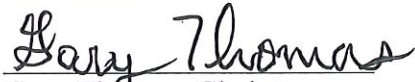
To see if the Town will vote to discontinue pursuant to Massachusetts General Laws Chapter 82, section 21, the public way known as Tolland Road beginning at the point where property is owned by the Commonwealth of Massachusetts and managed by the Department of Conservation and Recreation, just after the boundary for last cottage, Number 885 Tolland Road, and continuing roughly 2,649 feet, more or less along property owned by the Commonwealth of Massachusetts, to the Tolland town line; or take any other action relative thereto.

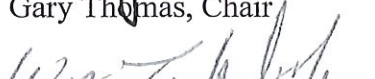
ARTICLE 16: Increase the Selectboard from 3 to 5 Members *Citizen Petition*

The Town of Otis should amend the town charter, pursuant to Massachusetts General Law, Chapter 41 Section 2, to expand the Selectboard from 3 members to 5 members by adding two members. The vote to increase the number of members shall remain in effect until a total of 5 members are on the Selectboard. Once elected the new Selectboard members will each hold office for a term of three years.

Respectfully submitted:

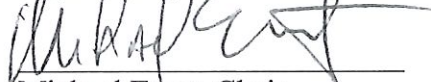
The Board of Selectmen


Gary Thomas, Chair

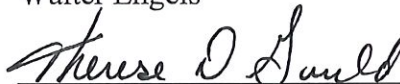

William Hiller


Larry Southard

Approved by the Finance Board


Michael Ernst, Chair

Walter Engels


Therese Gould

I have this day posted three true attest copies in three designated places in the Town of Otis.


Russell Loring, Constable


Date

Article 2: Appropriations List

Account number	Description	FY20		FY21	
122	Board of Selectmen	\$	40,365.00	\$	41,865.00
123	Town Administrator	\$	116,385.11	\$	119,000.00
131	Finance	\$	2,032.00	\$	2,032.00
132	Reserve Fund	\$	13,000.00	\$	13,000.00
135	Accountant	\$	21,124.69	\$	21,905.68
136	Audit	\$	15,000.00	\$	15,000.00
141	Assessors	\$	80,850.00	\$	78,520.00
145	Treasurer	\$	27,624.69	\$	28,405.68
146	Town Collector	\$	61,983.52	\$	65,000.00
150	Office Supplies	\$	8,000.00	\$	8,000.00
151	Legal	\$	48,500.00	\$	28,500.00
155	Technology	\$	60,300.00	\$	55,040.00
161	Town Clerk	\$	47,946.87	\$	50,175.87
162	Elections	\$	12,970.00	\$	16,525.00
171	Conservation	\$	15,870.18	\$	15,870.18
175	Planning Board	\$	5,550.00	\$	7,800.00
176	Zoning Board	\$	6,600.00	\$	7,000.00
190	Safety	\$	8,000.00	\$	9,500.00
192	Town Hall	\$	14,300.00	\$	14,300.00
195	Town Report	\$	4,350.00	\$	4,350.00
210	Police	\$	141,680.24	\$	159,595.10
215	Otis Rescue	\$	220,000.00	\$	220,000.00
220	Fire	\$	51,025.00	\$	72,425.00
241	Building Inspector	\$	63,416.77	\$	67,690.00
291	Emergency	\$	19,500.00	\$	30,000.00
292	Animal Control	\$	6,200.00	\$	6,200.00
294	Tree Warden	\$	500.00	\$	500.00
300	Schools	\$	2,425,379.00	\$	2,450,030.00
422	Highway	\$	393,108.14	\$	403,305.72
423	Snow & Ice	\$	202,160.00	\$	202,160.00
425	Gas & Diesel	\$	52,700.00	\$	52,700.00
429	Maintenance	\$	367,197.22	\$	387,742.75
433	Health & Sanitation	\$	241,306.08	\$	248,449.99
440	WWTP				
491	Cemetery	\$	8,200.00	\$	5,700.00
520	Community Health	\$	1,000.00	\$	1,000.00
522	Visiting Nurse	\$	4,100.00	\$	8,000.00
523	Construct	\$	784.62	\$	784.62
541	Council on Aging	\$	18,610.00	\$	18,970.00
543	Veterans	\$	47,494.27	\$	47,494.27
610	Library	\$	65,100.00	\$	68,500.00
630	Recreation	\$	76,520.80	\$	67,704.31
691	Historical	\$	8,000.00	\$	10,250.00
692	Celebrations	\$	10,000.00	\$	10,000.00
699	Cultural Council	\$	5,000.00	\$	5,000.00
820	Berkshire Regional Plan	\$	1,284.40	\$	1,316.51
911	Berkshire County Retirement	\$	170,685.00	\$	187,101.00
912	Unemployment	\$	14,000.00	\$	14,000.00
914	Health Insurance	\$	250,373.00	\$	265,184.00
916	Medicare	\$	18,000.00	\$	18,000.00
945	Insurance	\$	95,273.00	\$	110,000.00
		\$	5,589,349.60	\$	5,741,592.68

